

Richland County Youth and Family Council Meeting Finance Committee

Date: 3.2.26

Time: 10:00am

Location: Richland County Mental Health Board

The following members were:

Present: Tara Lautzenhiser, Michele Giess, Toby Borders, Sherry Branham-Fonner, Lisa Benson, Lori Bedson, Kevin VanMeter, Scott Basilone

Absent:

Administrative Staff Present: Vacant

Guests: none

1. Call to Order & Introductions

Lori called the meeting to order and began introductions. A quorum was established.

2. Approval of (Date), Meeting Minutes

A motion to approve the minutes of the previous meeting held on 2.2.26 was made by Michele and seconded by Tara.

A motion to approve the minutes of the previous meeting held on 1.5.26 was made by Lisa and seconded by Michele. (Tara read minutes)

3. Budget Financials

Toby stated that the report is through the end of January 2026. The first page is detailed transactions; received CANS income; paid a couple of contract payments, RCCS Cacy, Nami and Lyft. Salaries for the director and service coord. And the bottom is SFSC members like the potty training course that Michelle had already approved and kinship closet that was already ordered. The 2nd page is where everything falls into the budget and the current fund balance. Sherry asked if we are still waiting on invoices for agencies (DD, Juv, MHB,) Michele said to send both. Toby will ensure that all invoices are sent to the agencies.

A motion to approve the financial budget was made by Tara and seconded by Lisa.

- 4. RFP SFY 2027:** Lori stated that JFS funds that they can use for operational costs but with the new SNAP requirements but may not be able to allocate those additional funds to YFC like before. They won't be able to provide all of it like before. Sherry asked if they will evaluate if they can continue to be an administrative agent and Lori stated that we don't have a say really, because it is the Board of Commissioners; if no other mandated partners are willing then the commissioners have to ensure the overseer. Sherry asked if they will help with assistance and Lori stated that right now Lori can charge back 3% to 5% to the council. Toby said that there is a cap amount in the budget (Administratively we can do 10%); up to \$5000 but have never done that. That is minor, it is the pooled funding that has been the biggest percentage with the contracts. Lisa stated that we have a healthy balance currently and hopefully it can push through.

Lisa asked about funding for placements while we are searching and Lori stated that it won't be available until new director because they don't have the staff to accommodate those services.

Sherry asked about training. Toby stated that there are certifications like for CANS; as well as service coordination training as well that they can take part in. It isn't mandated but to utilize some of the services by the State they must have that training. Michele asked what happened to the families that we were

servicing. Michelle Miller reached out to the families and said to reach back out to their service providers because they are multi-system youth already.

Rico is going to Ohio Rise so maybe he can help transition.

- 5. Ongoing RCY&FC Obligations (grants, contracts, etc.):** Huron Co. wanted to know if we want to participate in the SFSC grant? Maybe take those funds and re-allocate them because we don't know how we would manage those funds. They must be spent by June. These are families that don't have coordination. These are mostly approved through care management for camps. Toby said that we can still do those. Toby told Huron that we will let them know what the plan is moving forward. Huron stated that its fine but doesn't want to see them unused. Toby said that there is about \$10000 left with everything left over. Lisa said maybe volunteers can run care management meetings in the interim.

Michele asked if any care management referrals were hanging? Toby said there are 7 signed up. We will let Huron Co. know that we can utilize the leftover funds and we will participate in the grant. Lori stated that we can pattern it after what we have already had during this grant funding. Michele stated that we can review the categories next time.

Contracts that we have in place through RFP process; the invoices are coming to Toby and she is reviewing; not a problem; that won't change; we do have the RFP that was tabled whether we want to release it at this point we shouldn't delay it any longer; Toby said that after the YFC director is hired and maybe that they don't want to go in the same direction, we can ask for a new RFP or amended one. There are only 4 this year and one is NuHop; there were not a lot of proposals.

Michele and Sherry stated that it should post now before Catalyst and the other summer funding comes out. JFS will collect all RFPs and then we will look at them. Also the DYS contract for CANS assessment; Michelle was certified to do it but Lori doesn't have anyone on staff to do that. We should contact DYS to terminate that contract for the rest of the year. We would reach back out once we get someone certified to do that.

Lori asked if we are comfortable with agencies posting on their websites. Everyone agreed. It should be about 5 weeks for the posting. The 2nd week of April will start the search committee. Toby said that the parent reps would not attend anything additional and only attend the monthly meetings for now and they would just receive the stipends for attending the meeting.

Toby said that Rico was going to attend the potty training class tonight as a rep but it would be overtime and his last day is tomorrow but no active role.

6. Updates-

There were no updates.

Adjourn- A motion to adjourn the meeting was made by Lisa and seconded by Sherry. There was no discussion. The motion was approved by voice vote. The meeting was adjourned.