

Richland County Youth and Family Council
Thursday, January 5, 2022
Richland County Mental Health and Recovery Services Board
And Zoom

The following Board members were:

Present: Darrell Banks, Mark Abrams, Stan Jefferson, Nikki Harless, Michele Giess, Joe Devany, Kevin Kimmel, Joe Trolan, Lori Bedson, Elizabeth Warner

Absent: Tiffany Ellenberger, Dan Varn, Hannah Crouch

Guests: Lisa Benson, Julie Litt, Brian Hunt, Katie Gatten, Kaye Clark, Sheri Gibson, Ashley Leadingham, Ashlea Shaw, Anne Vermillion, Toby Borders, Kali Pugh

Zoom Attendees: Wendy Thompson, Michelle Wood

Zoom Attendees-Guests: Meghan Wheeler, Shauna Shell, Lori Ramey, Jessica Caughlan, Shannon Nelson

1. Call to Order & Introductions

Vice President Joe Trolan called the meeting to order at 1:30 p.m. and began introductions. A quorum was established with at least six voting members in attendance.

2. Approval of December 1, 2023, meeting minutes:

Joe T. moved and M. Abrams seconded a motion to approve the December 1, 2022, minutes with corrections. The motion passed by a voice vote. In reference to the Early Intervention Report, "grant manager" will be corrected to read "EI Contract Manager". In reference to General Business, "with cause" will be corrected to read "with no cause". Corrections will be made and redistributed.

3. Treasurer's Report

Lori stated that she and Toby are working together to get into systems attached to Youth and Family Council. Lori added they are still having trouble gaining access to the grant management system. Lori reported there is no increase in contracts and budget amounts as of January 2023. Contracts will be extended until March 2023. She added that agencies who have contracts with Youth and Family Council have received a notice for the interim. There are no concerns with the fiscal report currently. Toby reported the admin and fiscal agent fees are not included in November and December due to cut offs. She added that all fees will be entered at the end of February. J. Trolan commented on the need to itemize funding on a monthly basis.

4. Early Intervention Report

EI Coordinators are working with families to improve the response rate. Compliance areas are at 100% for 45-day compliance. 55 have exited and are going to preschool on an IEP. Julie added referrals have been lower due to the Holidays. They receive most of their referrals from Akron Children's.

5. Interim Coordinator- Recommendation/Approval

Lori introduced Kali who was promoted to Interim Coordinator on December 29, 2023. Lori stated Kali will facilitate council and care management meetings, utilize OASCIS to add case notes and expenditures covered by Family Supports and Services Funds. Lori added that making this decision will allow the council to continue to utilize funding and provide for families.

6. Youth and Family Council Administrative/Fiscal Agent

Joe T. explained the process for determining who the admin/ fiscal agent would be for SFY 2023. The council could decide to keep the admin/fiscal agent with JFS or decide to move it to another qualified agency per statute. Joe T. further reported that given the circumstances that he did not feel comfortable keeping these roles under JFS and he would support them being moved. Michele G. made the motion for the council to move the admin/fiscal agent to another agency. Commissioner Banks said that he would prefer that it remain with JFS as least for another year. Elizabeth W. seconded the motion. The motion moved to an official vote. All present responded in favor of the motion to move the admin/fiscal agent with two exceptions. Commissioner Banks voted no and Joe D. abstained. Following the vote, Joe T. explained the process and next steps and read the statute pertaining to who could act in this capacity. Joe T. further explained that he would be sending out or passing out an official form for each qualified entity to indicate their interest in being considered for this appointment and requested that they be returned to him no later than January 31st. If the Admin/fiscal agent is going to move from JFS an official notice must be sent to ODJFS no later than February 10, 2023.

7. Executive Director Position Description

Joe T. suggested not posting the position for Executive Director of Youth and Family Council until the Administrative agent is determined. If a new administrative agent is determined, they have the right to modify/change the job description and position. Julie added that this position will also assume more responsibility to Early Intervention. Interested entities will need to have completed the Early Intervention Contract Manager Training. Joe T. asked Julie to provide a few sentences to include in the current posting.

Kevin moved and Nikki seconded a motion to table the discussion to the next Youth and Family Council meeting.

10. Adjourn

Joe T. made a motion to adjourn at 2:30 p.m. Dan seconded the motion. Motion passed by a voice vote.

Vice President Joe Trolian Adjourned the meeting.

Joe Trolian, Council Vice President

Kali Pugh, Interim Coordinator