

Richland County Youth and Family Council

Agenda

Thursday, November 4, 2021

1:30 P.M.

Richland County Job and Family Services Conference Room

171 Park Ave East, Mansfield Ohio

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|---|---------------|
| 1) Call to order and introductions | - N. Harless |
| 2) Approval of October 7th Meeting Minutes | - N. Harless |
| 3) Treasurer's Report | - C. Torrence |
| 4) Finance Committee Report | - T. Alt |
| 5) Family Services and Support Funds | - T. Alt |
| 6) Early Intervention Report | - T. Alt |
| 7) Communities of Support Grant/Building Strong MSY Teams | - T. Alt |
| 8) Adjourn | - N. Harless |

Upcoming Richland County Youth and Family Council Meetings:

- ❖ Monday, December 6th, 2021 at 10:00
Richland County Youth and Family Council Finance Committee Meeting
Richland County Mental Health Board
- ❖ Thursday, December 2nd, 2021 at 1:30 P.M.
Richland County Youth and Family Council Meeting
Richland County Mental Health Board



Richland County Youth and Family Council
October 7, 2021
MH Board Conference Room

The following Board members were

Present: Elizabeth Warner, Nikki Harless, Michele Giess, Joe Trolan, Tiffiny Ellenberger, Dan Varn, Joe Devany, Mark Abrams

Absent: Sharlene Neumann, Cindy Wroblewski, Michelle Wood, Tony Vero, Stan Jefferson, Kevin Kimmel, Sarah Humphrey

Zoom Attendees: Wendy Thompson, Hannah Crouch, Anne Vermillion, Carmen Torrence, Steven Rizzo

Guests: Julie Litt, Ike Hickman, Katie Gatten, James Davis, Holly Christie, Mary Houghtby

Teresa Alt, Executive Director was also in attendance.

1. Call to Order & Introductions:

President Nikki Harless called the meeting to order at 1:32 p.m. and began introductions. In person quorum was met. Nikki introduced James Davis Sr as the new service coordinator for the Council. James shared that he is a student at Ohio State University in the Advanced Standing program and will graduate in the spring with a master's degree. He started working for the Council on September 16th.

2. Approval of September 2nd, 2021 meeting minutes:

Joe T. moved, and Michele seconded a motion to approve the September 2nd minutes. The motion passed by a voice vote.

3. Treasurer's Report:

Carmen provided the August report. August monthly receipts were \$83,347.11, and expenditures were \$351,974.37 for a cash balance of \$1,398,065.62.

Joe D. made a motion to approve the August report to file for audit as presented. Dan seconded the motion. The motion passed by a voice vote.

4. Finance Committee Report

Teresa provided the summary from the Finance Committee which was held on October 4, 2021. The pooled fund report was reviewed. \$244,173 was contributed to the three funds that are designated in the Ohio Revised Code which come from Job and Family Services, Children Services, and Juvenile Court. The other pooled funds from Richland Public Health, Newhope and Mental Health Board are not included in this report. Total expenditures for this year were \$450,003.02. The ending balance to carry over for next year is \$411,109.98. Services that were provided with these funds are newborn home visits, mentoring, parenting education, yoga, learning pods, implicit bias training, childcare support in the form of trauma training incentives, respite through Camp Nuhop, transportation through the LYFT pilot. Admin funds were also contributed to the council reserves. Two hundred sixty-two children under six were served. One hundred eighteen children 6-12 were served. One hundred thirty-three adolescents 13-18 were served. One hundred sixty adults were served, and thirty-three families were served.

5. Family Centered Services and Support Funds

The Ohio Family Children First Council has moved from Ohio Mental Health and Addiction Services to Ohio Department of Job and Family Services. Reporting requirements have changed. The family centered services and support funds are funds that can be used to support families in the service coordination mechanism who need services to maintain their children at home. Currently Kali, Lori and James are serving fifty families. For the months of July to September, funds were spent on respite services and transportation. The primary referral source was Richland Newhope. It is important to note that many of the contracts that the Council supports with local funds are services that could be paid for with FCSS funds. FCSS funds are limited, and local funds provide more flexibility and access to the service for more families in the community.

Multisystem youth funds are available by applying per family to the MSY team which is a group of state employees from various agencies. Most approvals are for residential treatment placements, and in home counseling services when families have insurance. The Council has obtained \$66,211 for SFY 20, \$290,780.75 for SFY 21, and \$23,273.52 for SFY22 for a total of \$380,365.27.

Joe T. made a motion to accept the FCSS report. Michele seconded the motion. The motion passed by a voice vote.

6. Early Intervention Report

Julie provided the Early Intervention Report. The service coordinators participated in the baby shower and provided 135 outreach packets. There are 315 duplicated Early Intervention referrals, which is an increase from 219 last year. There are 111 children enrolled and 33 in referral status. Of the twenty-five children who have exited, the average length of stay was 375 days.

7. Communities of Support Grant/OhioRISE

Aetna is getting ready to release the request for proposals for the care management entities. There is a virtual meeting on October 18 to hear what the requirements are and how to apply. Richland is part of a four-county area that includes Wayne, Ashland, and Holmes. A care management entity can service multiple areas.

Adjournment:

Joe D made a motion to adjourn. Joe T. seconded the motion. The motion passed by a voice vote.

President Nikki Harless adjourned the meeting.

Approved by the action of the Council on November 4th, 2021 and approval attest by:

Nikki Harless, President

Teresa Alt, Executive Director



Helping children and families wherever they

choose to live, play, and spend their day.

Fiscal Year July 1, 2021 thru June 30, 2022

Updated 11/1/21

Data for SFY 22

Community Collaboration

Julie Litt, Director and Denise Adkins, EI Service Coordinator attended the virtual Maternal Health Network meeting. This meeting had been put on hold due to COVID but the group looks forward to building supports for mom in the future.

There was a change in Ohio Department of Education Rule regarding transition. Jamie Spotts from Mansfield City reached out to us to assist in improving coordination so that children turning three are evaluated closer to their third birthday. This means the EI Service Coordinators need to look at the transition date and schedule close to the child's third birthday. They will continue to monitor children turning three during the summer months.

With decrease in early head start center based availability at Haxton service coordinators are supporting families to ask appropriate questions so that they know what services are available. Some children on the Individual Family Service Plan have moved to itinerant services so the EI team is reviewing supports.

Compliance:

Richland County will be reviewed in 2022 for transition compliance. Months reviewed will be Oct, Nov, Dec 2021.

Transition Compliance for October was 100%. Three children had a transition planning meeting with their school district.

Outreach:

Community Thank you from a participant at the baby shower

I just wanted to tell everyone involved in the drive through baby shower, thank you so much. I feel truly blessed by all the different baby items that were shared with me. My baby girl Faith and I are extremely thankful. I know it was a lot of work to plan everything, so I just want to tell you how forever thankful I am. You are all amazing. Thank you again

Brittany Williams, EI Service Coordinator and Deb Fraley, Speech Therapist participated in providing EI literature and snacks at Stingle Elementary Trunk or Treat. Laura Brackett, Physical Therapist, Amber Merrell, EI Specialist and Julie Litt, Director attend the Pop-Up Park and provided EI literature and an art activity.

*** Goal for SFY 22 will be outreach to Richland County Childcares and Families supporting children diagnosed with NAS and LEAD.**

- We are currently serving 2 children identified with NAS
- We are currently working on 3 enrolled children identified with LEAD. Laurie Sable our nutritionist from Holmes county is currently supporting two families.

EI Services:

Service Coordinator Current Caseloads

Service Coordinator	Enrolled	Referrals
Amy Crager/Newhope	39 (-2)	8 (-2)
Brittany Williams/Newhope	41 (+1)	8(-3)
Denise Adkins/NEON COG	27 (-3)	14(+2)
Total	111(-2)	33 (-11)

Average Length of Stay at Exit: Total exited children at end of October is 36 Average. Their average length of stay was 387.

- Child not in need of service	1	Family no longer interested	1	Loss Contact
- 1				
- Part B eligible for PS	17	Part B not determined	4	Not eligible
- 3				
- Moved	7	Not eligible	2	
-				

Referral Comparison

Referral Source Type	SFY20	SFY 21	SFY 22
Child care	2	4	1(+1)
Children's Protective			
County Board of DD		1	
Family Member			
Early Head Start			1 (+1)
For Profit Community			
Head Start(Ohio Heartland & CDC)		6	
Help Me Grow			
Hospital	17	15	8 (+2)
Hospital Child Find	26	22	3 (+1)
Human Services			
Local Health Dept.	8	2	
Local Preschool	1	1	
Mental Health Agency		1	
Nonprofit Community	16	11	3 (0)
OCCSN	3	4	1 (0)
Parent	37	51	20(+1)
PCSA (HEA 8021)	48 of which 28 are from RCCS	Richland 68	14 RCCS (0) 6 other (+1)
Physician	46	73	22 (+6)
Local Program Referral 8045	42	26	8(+1)
Public Health Nurse			
State Dept. of Health –Lead	9	8 (Lead) 3(NAS)	1 (lead) (+0)
Transfer to Richland	11	2	
WIC	1		
Total Referrals	219 unduplicated	290 unduplicated 315 referrals duplicated	87 (+14) Unduplicated 88 duplicated

Richland County Youth and Family Council Fiscal Report for the Period ending September 2021

Combined

Revenue				
	Budgeted	MTD	YTD	Balance
	Revenue	Receipts	Receipts	Revenue
Newhope	\$ 80,000.00	\$ -		\$ 80,000.00
Richland Public Health	\$ 40,000.00	\$ -		\$ 40,000.00
Mental Health & Recovery	\$ 45,000.00	\$ -		\$ 45,000.00
Mental Health & Recovery	\$ 25,000.00	\$ -		\$ 25,000.00
Richland County Children Services	\$ 135,000.00		\$ 20,548.00	\$ 114,452.00
Richland County JFS	\$ 153,173.00		\$ 153,173.00	\$ -
Richland County JV Court	\$ 51,750.00		\$ 7,500.00	\$ 44,250.00
State Admin	\$ 15,750.00			\$ 15,750.00
TANF Grant - Federal Funds	\$ 1,065,107.00	\$ 146,333.45	\$ 222,030.56	\$ 843,076.44
Multi-System Youth Funds	\$ 320,000.00	\$ 13,583.52	\$ 23,273.52	\$ 296,726.48
Communities of Support	\$ 50,000.00			\$ 50,000.00
FCSS Grant	\$ 110,000.00	\$ 32,927.00	\$ 32,927.00	\$ 77,073.00
Family Council Reserves	\$ 157,443.00	\$ 10,990.13	\$ 125,939.13	\$ 31,503.87
Foundation- Child Care Funds	\$ 25,000.00			\$ 25,000.00
Help Me Grow Early Intervention Federal	\$ 138,598.00	\$ 12,179.88	\$ 24,951.96	\$ 113,646.04
Help Me Grow Early Intervention State	\$ 86,765.00	\$ -		\$ 86,765.00
Total Family Council Funds	\$ 2,498,586.00	\$ 216,013.98	\$ 610,343.17	\$ 1,888,242.83
Expenditures				
	Budgeted	MTD	YTD	Balance
	Expenditures	Expenditures	Expenditures	Expenditures
Operations (rent, supplies, copier, etc.)	\$ 12,100.00	\$ (6.01)	\$ 2,914.85	\$ 9,185.15
Fiscal Agent Fee	\$ 3,000.00	\$ -	\$ 1,053.29	\$ 1,946.71
Director Wages & Fringes	\$ 124,760.94	\$ 9,488.16	\$ 32,577.44	\$ 92,183.50
Service Coordinator - 2FTEs	\$ 114,613.51	\$ 3,694.40	\$ 13,628.05	\$ 100,985.46
TANF Grant - Federal Funds	\$ 1,065,107.00	\$ 25,985.79	\$ 344,358.35	\$ 720,748.65
Multi-System Youth Funds	\$ 320,000.00	\$ -	\$ 24,361.59	\$ 295,638.41
Communities of Support	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
Audit	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
FCSS Expenditures	\$ 110,000.00	\$ 9,581.41	\$ 13,403.93	\$ 96,596.07
Pooled Funding Commitments	\$ 411,175.00	\$ 12,991.94	\$ 226,533.16	\$ 184,641.84
Foundation- Child Care Funds	\$ 25,000.00		\$ -	\$ 25,000.00
Help Me Grow Early Intervention	\$ 225,363.00	\$ 27,866.43	\$ 68,611.77	\$ 156,751.23
Total Family Council Expenditures	\$ 2,466,619.45	\$ 89,602.12	\$ 727,442.43	\$ 1,739,177.02
Cash on Hand	Beg Mo Bal	MTD Receipts	MTD Expenditures	Cash Balance
As of September 2021	\$ 1,398,065.62	\$ 216,013.98	\$ 89,602.12	\$ 1,524,477.48

Richland County Youth and Family Council Fiscal Report for the Period ending September 2021

Family Council

MTD/YTD Revenue				
	Budgeted	MTD	YTD	Balance
	Revenue	Receipts	Receipts	
Newhope	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00
Richland Public Health	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
Mental Health & Recovery	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00
Richland County Children Services	\$ 135,000.00	\$ -	\$ 20,548.00	\$ 114,452.00
Richland County JFS	\$ 153,173.00	\$ -	\$ 153,173.00	\$ -
Richland County JV Court	\$ 51,750.00	\$ -	\$ 7,500.00	\$ 44,250.00
State Admin	\$ 15,750.00	\$ -	\$ -	\$ 15,750.00
TANF Grant - Federal Funds	\$ 1,065,107.00	\$ 146,333.45	\$ 222,030.56	\$ 843,076.44
Multi-System Youth Funds	\$ 320,000.00	\$ 13,583.52	\$ 23,273.52	\$ 296,726.48
Communities of Support	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
FCSS Grant	\$ 110,000.00	\$ 32,927.00	\$ 32,927.00	\$ 77,073.00
Family Council Reserves	\$ 157,443.00	\$ 10,990.13	\$ 125,939.13	\$ 31,503.87
Foundation- Child Care Funds	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Total Family Council Funds	\$ 2,273,223.00	\$ 203,834.10	\$ 585,391.21	\$ 1,687,831.79
Expenditures				
	Budgeted	MTD	YTD	Balance
	Expenditures	Expenditures	Expenditures	
Operations (rent, supplies, copier, etc.)	\$ 12,100.00	\$ (6.01)	\$ 2,914.85	\$ 9,185.15
Fiscal Agent Fee	\$ 3,000.00	\$ -	\$ 1,053.29	\$ 1,946.71
Director Wages & Fringes	\$ 124,760.94	\$ 9,488.16	\$ 32,577.44	\$ 92,183.50
Clerical Support	\$ 114,613.51	\$ 3,694.40	\$ 13,628.05	\$ 100,985.46
TANF Grant - Federal Funds	\$ 1,065,107.00	\$ 25,985.79	\$ 344,358.35	\$ 720,748.65
Multi-System Youth Funds	\$ 320,000.00	\$ -	\$ 24,361.59	\$ 295,638.41
Communities of Support	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
Audit	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
FCSS Expenditures	\$ 110,000.00	\$ 9,581.41	\$ 13,403.93	\$ 96,596.07
Pooled Funding Commitments	\$ 411,175.00	\$ 12,991.94	\$ 226,533.16	\$ 184,641.84
Foundation- Child Care Funds	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Total Family Council Expenditures	\$ 2,241,256.45	\$ 61,735.69	\$ 658,830.66	\$ 1,582,425.79
Cash on Hand				
	Boq Mo Bal	MTD Receipts	MTD Expenditures	Cash Balance
As of September 2021	\$ 1,421,699.91	\$ 203,834.10	\$ 61,735.69	\$ 1,563,798.32
Unencumbered Funds				
	Actual Funds Available	Reserve Balance Increase/[Decrease]	Estimated Reserve Bal June 30, 2021	
Family Council Reserves as of July 1, 2021	\$ 1,637,237.77			
As of June 30, 2022		\$ 31,966.55	\$ 1,669,204.32	

Richland County Youth and Family Council Fiscal Report for the Period ending September 2021

Help Me Grow

MTD/YTD Revenue				
	Budgeted	MTD	YTD	Balance
	Revenue	Receipts	Receipts	
Help Me Grow Early Intervention Federal	\$ 138,598.00	\$ 12,179.88	\$ 12,772.08	\$ 125,825.92
Help Me Grow Early Intervention State	\$ 86,765.00	\$ -	\$ -	\$ 86,765.00
Total Family Council Funds	\$ 225,363.00	\$ 12,179.88	\$ 12,772.08	\$ 212,590.92

Expenditures				
	Budgeted	MTD	YTD	Balance
	Expenditures	Expenditures	Expenditures	
NEON COG (Coordination)	\$ 70,783.92	\$ 11,037.60	\$ 20,209.32	\$ 50,574.60
Richland Newhope(Coordination)	\$ 154,148.16	\$ 16,792.92	\$ 48,294.72	\$ 105,853.44
Telephone	\$ 430.92	\$ 35.91	\$ 107.73	\$ 323.19
Administration	\$ -	\$ -	\$ -	\$ -
Total Family Council Expenditures	\$ 225,363.00	\$ 27,866.43	\$ 68,611.77	\$ 156,751.23
Cash on Hand	Reg Mo Bal	MTD Receipts	MTD Expenditures	Cash Balance
As of September 2021	\$ (23,634.29)	\$ 12,179.88	\$ 27,866.43	\$ (39,320.84)

September 2021 Amount Due	\$27,830.52
August 2021 Amount Due	\$28,493.64
Cash Balance	\$17,003.32