

Richland County Youth and Family Council Meeting Finance Committee

Date: 2.26.26

Time: 2:00pm

Location: Richland County Mental Health Board

The following members were:

Present: Tara Lautzenhiser, Darrell Banks, Toby Borders, Sherry Branham-Fonner, Kevin VanMeter, Lori Bedson, Stevanie Brown, Joe Devaney, Dan Varn, Wendy Thompson, Miles Parsons, Hannah Crouch, Ashley Leadingham, Cameron Lee, Bree Lee, Jodie Perry,

Absent: Michele Giess, Lisa Benson,

Administrative Staff Present:

Guests: none

1. Call to Order & Introductions

Sherry welcomed everyone and explained the purpose of this meeting for a search committee. She explained roles of Lori and Toby.

2. Topic-Establish a Search Committee for Position of Executive Director

Darrell stated that the last time the council formed a committee (5 or 6 members). Lori stated that they took volunteers to meet and review resumes as they came through and then formed a meeting to see which ones to interview. Then 2 (final) were recommended to the commissioners and then they interviewed the 2 and then made the final decisions. YFC works for the Board of Commissioners. Megan said that they would have an excel spreadsheet to identify certain key points for each candidate. Darrell said that they first met at United Way with 5 candidates, then whittled down to 3, then they did the final interviews with a homework assignment and then the 2 best were selected. Lori stated that they took out all personal information so that the search committee didn't have any bias and only knew the qualifications. Stevanie stated that Michelle was out in the community a lot so would like to add that in the job description and making it clear that if they live outside of the county or can we go to hybrid? Lori stated that every 2 years it is requested that someone be the keeper of the record (administrative agent) then they have to follow the policy. Example, if school is administrative agent then YFC director would follow the school policy. Megan asked if there was something in the description for non-governmental work hours for like events that they attend outside of normal business. Stevanie discussed that exempt means that it might require out of normal business hours.

Darrell stated that they will need volunteers for the committee. Wendy inquired about the timeline. Darrell anticipates to have it filled before June. Megan asked how long it will be posted. Darrell said 30 days for posting. So might be June 1st at the latest. Joe asked last time where we posted? Lori stated that it was posted on website and other community websites, commissioners association, to try and get it out to a lot. We did publish on Indeed. Joe asked how many applicants last time and Lori and Dan said around 20 to 30. Lori thinks it was more like 18 to 20. We received all resumes and presented everything to the search committee. Tara asked about vetting and all background checks are done for the applicants. Lori stated that they are ran through MPD/RCSO. Then they will be fingerprinted with BCI/FBI. Sherry asked for volunteers and Dan, Megan, Stevanie, Lori (administrative agent), Darrell, Tara, and Wendy all volunteered.

Posting says the salary range and it has increased it is 30.99 to 43.38 is the range.

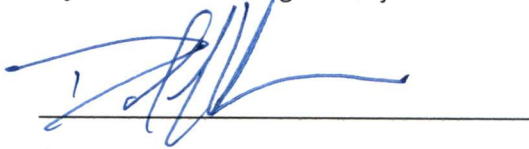
Wendy asked if prenatal 5 group should still meet? It is in the bylaws. Lori stated that all should meet on their own if they can but Lori cannot run anything extra at this point.

Rico is also leaving. Lori stated that we would like to have a discussion with the finance committee. We will make those decisions during that meeting. Lori stated that currently we will maintain the bare essentials until coordination is secured.

Miles asked Stevanie if she would be willing to keep stuff afloat for this timeframe. Stevanie said that she is happy to help.

A motion to adjourn was made by Dan and seconded by Jodie.

Adjourn- The meeting was adjourned.



Sherry Branham, Council President

Dan Varn, Past President



~~Michelle Miller~~, Executive Director

Lori Bedson, Director
RCJFS Administrative Agent