Richland County Youth and Family Council

July 15, 2015

Mental Health and Recovery Board

The following Board members were

**Present:** Hannah Crouch**,** Joe Devany, Patricia Harrelson,Sharlene Neumann,Dee Pendlebury, Liz Prather, Susan Sheaffer, Joe Trolian, Daniel Varn and Tim Wert.

**Excused:**  Linda T. Keller, Martin Tremmel, Tim Theaker, and Kim Washington.

**Absent:** Brian Garverick, Katherine Gerhart, and Kielly Rapp.

**Guests**: V. Dale Au, Kristin Burton, Terry Carter, Deborah Dubois, Martha Jones, Julie Litt, Rebecca Owens, Geron Tate, and Allie Watson.

Teresa Alt, Executive Director and Debra J. Boyer, Administrative Assistant were also in attendance.

###### Call to Order & Introductions:

Past President Patricia Harrelson called the meeting to order at 1:31 p.m. and observed a quorum. Those present introduced themselves.

1. Approval of Minutes June 17, 2015:

Joe Devany moved and Tim Wert seconded a motion to approve the June 17, 2015 minutes. The motion passed by a voice vote.

###### Treasurer’s Report:

Carmen Jones will present the June 2015 Treasurer’s monthly finance report and FY16 Council Budget for approval at the August 19, 2015 Richland County Youth and Family Council meeting.

**Joe Trolian moved and Tim Wert seconded a motion to table approval of the June monthly Treasurer’s fiscal report until the August 17, 2015 Council meeting. The motion passed by voice vote.**

**Dan Varn made a motion to approve the slate of officers for current fiscal year:**

Joe Devaney – President Elect

Sharlene Neumann – Treasurer

Tim Wert – Secretary

**Joe Trolian seconded the motion for the slate of officers. The motion passed by a voice vote.**

###### Finance Committee:

###### Disposition of Obsolete Printer:

**Joe Trolian made a motion to decommission the obsolete printer. Sharlene Neumann seconded the motion. The motion passed by a voice vote.**

 **Record Retention Policy:**

 It was recommended the Council request to be part of the County Record Retention policy.

Teresa informed the Council that the office has been moved to the Job and Family Service building at 171 Park Avenue East. Deb and Teresa are fully moved in.

###### 5. TANF Book Bag Distribution:

Teresa Alt reported that letters and TANF applications are being sent to about 1,800 children in Richland County. Each eligible child will receive a book bag full of supplies and a clothing voucher to be used at Kohl’s or Burlington Coat Factory. The New Store and Salvation Army are partnering with the Council. Job and Family Services is providing the TANF funding and administrative and eligibility support. More children will be served this year. The distribution will occur at Mid-Ohio Education Service Center. The Council truly appreciates all of the partnering agencies. This is a large task and requires a great deal of support from all of the agencies. Distribution will be Monday August 10 and 11th at Mid-Ohio ESC and Saturday August 8th at Clear Fork Middle School.

###### 6. Transportation Surveys:

The survey is live on Survey Monkey. It will accept responses until September 30th. Please post on your website and encourage staff and clients to complete.

 **7. Infant Mortality:**

There is a meeting on Thursday to discuss an event in the community, a public education campaign and consistent messaging. Patty mentioned that the 30 second video will be playing at the movie theater. She would like to make sure that all of the agencies that have been involved have their logo on the screen. Please get your logo to Carl Hunnel.

8. Help Me Grow:

Dale Au presented an update to Council regarding Help Me Grow, including the number of children being served, child find activities and the SFY16 Central Coordination Subsidy Agreement.

9. Richland County Help Me Grow:

Julie Litt presented information regarding the Help Me Grow APR (Annual Performance Report and Determination.

10. Adjournment:

Dee Pendlebury moved and Tim Wert seconded a motion for adjournment. The motion passed by a voice vote.

 Past President Patricia Harrelson adjourned the meeting at 2:55 p.m.

Respectfully submitted by Debra J. Boyer, Administrative Assistant to the Richland County Youth and Family Council.

Approved by the action of the Council on August 19, 2015 and approval attest by:

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 Patricia Harrelson, Past President Teresa Alt, Executive Director